



Client Profile Form Part One

Please provide the following information so that we can ensure we meet your requirements as closely as possible. All personal details which you supply will be treated in total confidence.

Personal details

Title	Name		
Address			
Home:	Telephone	Fax	Email
Business:	Telephone	Fax	Email
Mother's occupation			Age
Father's occupation			Age

Children's details

Name	Sex	Age
Name	Sex	Age
Name	Sex	Age
Name	Sex	Age
Do any of the children require special medical care? If yes, please specify:		
If a new baby is expected please give anticipated arrival date		

Residence details

House <input type="checkbox"/>	Apartment <input type="checkbox"/>	City <input type="checkbox"/>	Town <input type="checkbox"/>
Village <input type="checkbox"/>	Farm <input type="checkbox"/>	Country Estate <input type="checkbox"/>	
What languages are spoken at home?	<input type="text"/>		
Are there any smokers in the house?	<input type="text"/>		
Please specify any household pets	<input type="text"/>		
Do you require a driver? <input type="checkbox"/>	Automatic <input type="checkbox"/>	Manual <input type="checkbox"/>	
Will the employee have use of car?	<input type="text"/>		
Is your household formal or informal?	<input type="text"/>		



Client Profile Form Part Two

Details of the position

Type of Staff	Nanny	<input type="checkbox"/>	Mother's help	<input type="checkbox"/>	Maternity	<input type="checkbox"/>
Type of position	Temporary	<input type="checkbox"/>	Permanent	<input type="checkbox"/>	Daily	<input type="checkbox"/>
	Live-in	<input type="checkbox"/>				

When is this vacancy to commence?

Duration of position

Preferred age range Is a non-smoker essential?

Will your employee be required to undertake any of the following:

Children's duties	<input type="checkbox"/>	Light housework	<input type="checkbox"/>	Laundry	<input type="checkbox"/>
Cooking	<input type="checkbox"/>	Grocery Shopping	<input type="checkbox"/>	Errands	<input type="checkbox"/>

Will your employee have sole charge of the children?

Will some babysitting be required?

What are the anticipated working hours?

What type of accommodation is offered?

Weekly salary offered, in Pounds Sterling

Please provide any additional information that might prove helpful in finding the most suitable candidate for your family.

This might include children's hobbies and interests, other residences, holiday destinations.

Signed

Date